

PC MINUTES



MEETING DETAILS

Date: 27/09/2021
Time: 7:30-8.55pm
Venue: MS Teams

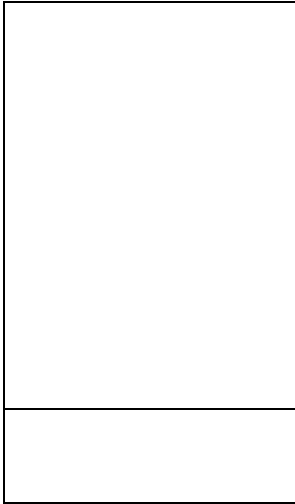
ATTENDEES

Jeremy Watson (chair)
Daryl Williams
(Warden)
Peter Moran
(Treasurer)
Peter Coburn (Warden,
Secretary)
Darryl Parkinson
Kathleen Wilson
Stephen Parkinson

APOLOGIES

Alissia Adam (Warden)
Richard Childs
Heather Wardlaw

ITEM	MINUTES	ACTION
INTRODUCTION	The meeting was chaired by our vicar Jeremy Watson and conducted via Microsoft Teams.	
Prayer	Jeremy welcomed everyone and opened the meeting in prayer.	
Matters for Discussion	<p>Budget 21/22</p> <p>Peter M: Deficit is \$45K - a fair bit but we have reserves to cover it (around \$300k, although we also have also accrued expenses of around \$30k for staff leave etc). Darryl P: Need to keep parishioners aware in relation to need for increased giving. Jeremy: Main reason for deficit is downturn in Op Shop income and absence of JobKeeper this year to compensate. Kathleen: Important to have good communication to parish about the rationale for budget deficit. Daryl W: SAM documents should be framed to explain this as well our intention to move towards a balanced budget in the future. Peter C: Raised the discussion that built on our MAP and future strategic planning, the parish could consider developing a 5-year draft budget to help with long-term planning. Peter C moved that the budget be accepted, seconded Daryl W.</p>	Actions
Other Questions and Discussion arising from Reports	<p>Finance Report</p> <p>Peter M presented the Finance Report. Giving was down a little in August and expenses were a little higher than expected, largely due to purchase of items such as the new fridge and new keyboard, and also plumbing works at the tennis courts. Year-to-date income so far is only 3% below budget.</p> <p>Peter M moved that the Finance Report be received, seconded by Steve, carried.</p> <p>Vicar's Report</p> <p>Jeremy presented his report covering the progress of the Mission Action Plan, the 21/22 budget and the upcoming Statutory Annual Meeting on 7th November. Peter C suggested that the MAP should be a specific agenda item for the October Parish Council Meeting. Jeremy said that the MAP report would be available around the 24th of October, with the draft report available for the 18th of October Parish Council Meeting. Jeremy also asked Parish Council members to consider their possible nomination for next year's Parish Council, with each member desirably having a close interest or responsibility for particular area of parish activity, either a strategic area from the MAP or a governance matter.</p> <p>Jeremy moved that the Vicar's Report be received, seconded by Kathleen, carried.</p> <p>Wardens Report</p> <p>The report of the Wardens Meeting on 11 September was presented by Peter C. A new fridge and electric piano have been purchased, and there are new Clearance for Service requirements for people working in ministries to children, and also people in leadership roles such as Wardens.</p> <p>Peter C moved that the Wardens Report be received, seconded by Daryl W, carried.</p>	Actions



		Actions
Review of previous meeting	Minutes of the 23 August meeting were confirmed – moved Peter C, seconded by Darryl P, carried.	
Compliance, Child Safety and OHS issues	Discussed in Wardens Report above.	Jeremy to provide update for PC about recent Child Safety info. before October 18 Mtg.
Other Items	None	
Prayer	Daryl W. closed the meeting in prayer at 8.54pm	
