

PC MINUTES



MEETING DETAILS

Date: 23/08/2021
Time: 7:30-9:00pm
Venue: MS Teams

ATTENDEES

Jeremy Watson (chair)
Peter Moran
(Treasurer)
Peter Coburn (Warden,
Secretary)
Heather Wardlaw
Alissia Adam (Warden)
Darryl Parkinson

APOLOGIES

Kathleen Wilson
Richard Childs
Steve Parkinson
Daryl Williams
(Warden)

INTRODUCTION	The meeting was chaired by our vicar Jeremy Watson and conducted via Microsoft Teams.	
ITEM	MINUTES	ACTION
Prayer	Jeremy welcomed everyone and opened the meeting in prayer.	
Matters for Discussion	<p>Draft Budget 21/22</p> <p>Jeremy, Peter M and Alissia spoke to the draft 20/21 budget. The budget shows an increased overall deficit compared with this year. The major reason for this is the loss of JobKeeper and drop in other incomes, plus increased staff costs.</p> <p>The wardens will send a letter to the parishioners on the planned 20/21 budget</p>	<p>Actions</p> <p>Wardens to send 20/21 budget letter to parishioners.</p>
Other Questions and Discussion arising from Reports	<p>Finance Report</p> <p>Peter M presented the Finance Report. Giving was down a little in July and expenses were higher than expected. However year-to-date figures showed income was only down 1.7% so far this year while expenses were down 10.5%.</p> <p>Peter M moved that the Finance Report be received, seconded by Alissia, carried.</p> <p>Vicar's Report</p> <p>Jeremy presented his report. One item discussed was the need for all people with Working With Children Check Cards to add Kooyoora Limited (the independent accreditation organisation used by the Diocese) to their WWCC cards online. Also the wardens and leaders of ministry to children are required to complete a Clearance for Service form and send it to Kooyoora by the end of August.</p> <p>Jeremy moved that the Vicar's Report be received, seconded by Peter M, carried.</p> <p>Wardens Report</p> <p>The report of the Wardens Meeting on 21 August was taken as read.</p> <p>Peter C moved that the Wardens Report be received, seconded by Alissia, carried.</p>	<p>Actions</p>
Review of previous meeting	Minutes of the 26 July meeting were confirmed – moved Peter C, seconded by Darryl P, carried.	Actions
Compliance, Child Safety and OHS issues	Discussed in Vicar's Report above.	
Other Items	Jeremy presented a report on the Parish Council feedback survey on how we are operating as a PC and discussed adjustments for the future.	
Prayer	Heather closed the meeting in prayer at 9pm	